

REGISTRATION INFORMATION 2017 - 2018



This information is very important, and we ask that you read it thoroughly and keep it handy to refer to throughout the year. It should answer many of your questions, but if you need any further information, just ask.

FOR REGISTRATION, WE REQUIRE:

- A \$30.00 annual administration fee per student and last two months' tuition (These fees are non-refundable)
- 7 remaining monthly installments, due on the 1st of every month from September, 2017 to March, 2018
- H.S.T. is applicable to all fees
- We require post-dated cheques or a pre-authorized Visa/Master Card for monthly installments
- We accept payment by Visa, Master Card, debit, cash or cheque made payable to "All That Dance Studios Inc."
- There is a \$25.00 service charge for any cheques returned from our bank.
- Late payments will be subject to a 5% service charge per week.

KEEPING YOU INFORMED:

We will be corresponding **by e-mail**, so please be sure that we have your current e-mail address throughout the season. If you do not use e-mail, please make us aware. News will be posted on our bulletin board at the Info Centre. Hard copies will be available upon request. It is your responsibility to be up to date with correspondence so please check with us to be sure you are receiving our e-mails. Newsletters are distributed by e-mail. In the spring there will be many e-mails with time sensitive important information regarding recital.

IMPORTANT DATES & CLOSURES:

CLASSES COMMENCE MONDAY SEPTEMBER 11TH, 2017!

These are the scheduled dates that the studio is closed during the 2017-2018 season. They have been factored into your fees and you are not being charged for these scheduled closures. Tuition is based on approximately 30 classes for the season.

Wednesday September 20th and Thursday September 21st, 2017	Closed - Rosh Hashanah
Saturday September 30th, 2017	Closed - Yom Kippur
Sunday October 8th and Monday October 9th, 2017	Closed - Thanksgiving Weekend
Tuesday October 31st, 2017	Closed - Halloween
Friday Dec 22nd, 2017 through Sunday January 7th, 2018	Closed – Christmas Holidays
Monday February 19th, 2018	Closed – Family Day
Friday March 9th through Saturday March 17th, 2018 (**All regular classes and Full-Time extras resume on Sunday March 18th, 2018**)	Closed – Mid Winter Break
Friday March 30th through Monday April 2nd, 2018	Closed – Easter/Passover
Saturday May 18th through Monday May 21st, 2018	Closed – Victoria Day Weekend
Recital dates are anticipated to take place between the end of May and early June. To be announced shortly.	

Parents and friends wishing to view classes are not usually allowed within the classroom. The viewing windows will be open at the teacher's discretion. They are often opened for the last few minutes of class. You are welcome to make an appointment with the teacher if you are unsure of your child's progress.

STUDIO RULES:

Common courtesy, respect for your teachers, parents, and fellow dancers is first and foremost. Please respect these rules. They are important for safety and better learning:

1. Students **must** have proper dance attire each class. Hair **must** be tied back securely and no jewelry including watches is permitted. No outdoor shoes will be allowed on the dance room floor.
2. At the discretion of the Teacher, a student may be asked to leave the class.
3. No one is to leave the classroom without permission.
4. 10 minutes grace will be accepted for late comers, however, due to safety (lack of warm-up) and class disturbance, no one may join a class in progress after that time. When class is less than an hour long, arriving late is extremely detrimental to all students.
5. Parents and Students: Do not disturb class in progress. If there is an urgent matter, please ask the Office to relay a message. Please leave the doors and blinds closed.
6. Any coming and going while class is in progress is disruptive. It is requested that other than urgent situations, washroom breaks are taken only in between class times.
7. No gum will be permitted. This is a nut-free environment. Please help us ensure the safety of all of our students. Do not bring any nut products to the studio.
8. No food or drink is permitted in the classroom with the exception of bottled water. It is advised that you send your child with a refillable water bottle. Water breaks will be given at the teacher's discretion. Bottled water is also available for purchase at the studio.
9. Food and drink is restricted to the snack bar & lounge area. Do not bring food, drink or candy into the change-room or classroom. No gum chewing anywhere within the facilities. Please make sure that your children clean up after themselves. Food or drink found in the change room will be removed and thrown in the garbage.
10. For privacy issues, cell phone use in the change room is not permitted.

ANNUAL YEAR END SHOW:

The annual show is a wonderful event as each student is given the opportunity to perform on stage. This dance showcase allows parents, relatives and friends to see all forms and all levels of dance. **All That Dance** must be notified as soon as possible if your child is not taking part in the show for the best benefit of both parties involved. **Full-time Competitive students must be available for all year-end recitals. Part-Time and recreational students will be assigned to one of the recitals. Please stay informed.**

Join us for our fabulous performance and please consider the following:

- One number will be performed in the show for every course your child is enrolled in. Every number will wear a costume which will be \$120 paid for in 3 monthly \$40.00 installments, applied beginning September. **Must be fully paid by November 1st, 2017.** Competition students costume costs will be more. Each costume payment is non-refundable after November 1st, 2017. For performance, tights and shoes are the responsibility of the student. Please refer to our "What to Wear" information. We expect most classes to use the tights and shoes required for class to accompany their costume. You may be required to purchase tights in a specific color and/or spray your dance shoes for our year-end performance. Tights and shoes must be in good condition (stage worthy) and therefore, you may be required to purchase new before recital.
- **Boys only:** Costumes may require you to provide pants and/or shirt. This will be confirmed in the spring, at which time it will be determined if there is a credit owed to you.
- Tickets for the performance will be limited. Please stay informed.

ATTENDANCE:

Everybody misses classes for one reason or another, but it is **most important** that you attend **your regularly scheduled class**. If you do miss a class we will offer you an alternative **if it is available**. There are **no refunds** for missed classes. From January onward each class will be working on a specific routine and make-up classes are not available. Also, the work that you are doing in your own class is very important and **your attendance is essential**. Students missing classes from March onward may require private classes **at their own expense** in order to be properly prepared for the recital. Absenteeism from March onward may result in the student's limited participation in, or withdrawal from, the recital. Please try to keep your regularly scheduled dance class a priority. Thank you for your co-operation.

CLASS CANCELLATIONS:

- The school reserves the right to combine or cancel classes in the event of low attendance.
- The school reserves the right to cancel classes due to inclement weather or emergencies. No make-up classes will be issued.
- In the event that a Teacher is absent, all efforts will be made to find a replacement.
- The schedule is subject to change.

REFUND POLICY:

- Costume installments are 100% non-refundable after November 1st, 2017.
- Cancellation at any time must be received by our office in writing or by e-mail.
- Registration fee and last two month's pre-paid tuition are non-refundable.

Thank you for joining us at All That Dance, we're going to have a great season!